



Thomas Lequeux

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WORK EXPERIENCE

26/09/2023 – 25/09/2024 Bangui, Central African Republic

PROGRAM COORDINATOR COOPERAZIONE INTERNAZIONALE - COOPI

Contribution to the strategic definition of COOPI in CAR.
Relations with donors and drafting of project proposals (UNICEF, UNHCR, ECHO, OCHA, AICS). Budget: €7.5M.
Active participation in Clusters, member of the CCCM Cluster Strategic Commission.
Reporting to the head of mission, headquarters and donors.
Recruitment and strengthening of MEAL teams and project managers.
Monitoring of MEAL activities and project implementation, including confidential investigations.

09/03/2023 – 05/06/2023 Dnipro, Ukraine

MEAL MANAGER PUI (PREMIERE URGENCE INTERNATIONALE)

Recruitment and capacity building of the MEAL team.
Monitoring of MEAL activities for BHA, ECHO, CDCS projects (baseline, post-distribution monitoring, satisfaction survey).
Management of the complaints management mechanism (FCRM).
Support the program team to improve processes.

04/09/2022 – 03/03/2023 Khartoum, Sudan

COUNTRY MEAL OFFICER ACTED

Management of the strategic vision of the MEAL unit.
Coordination of the multi-sectoral needs assessment in 20 villages in the Blue Nile.
Quarterly monitoring, post-construction, and post-distribution.
Establishment and training of the complaints collection mechanism (Kobo).
Writing project proposals (CDCS, ECHO).
Consolidation and validation of 6 MEAL frameworks.

01/03/2022 – 01/09/2022 Kalemie, Democratic Republic of the Congo

MEAL OFFICER JUNIOR ACTED

Management of a team of 7 people.
Planning and organization of 35 monitoring and evaluation missions. Writing of 10 monitoring and evaluation reports (Factsheet).
Planning of 14 training courses for 7 members of the AME unit. Monitoring of the monitoring and evaluation framework of two projects.

01/09/2021 – 28/02/2022 Kinshasa, Democratic Republic of the Congo

COUNTRY MEAL VOLUNTEER ACTED

Development of analysis tools and TOR for a post-construction monitoring survey (questionnaires, focus groups, observation sheets) for a WASH project.
Coding of questionnaires with Kobo and analysis of survey databases. Writing analysis reports and proposing recommendations.
Development of the monitoring-evaluation framework and indicators.

BEFORE 2022 :

Project Management Intern, ASAPSU / 22/03/2021 - 25/06/2021 / Abidjan, Ivory Coast

Organized an online international conference. Head of the communications committee.
Developed the specifications and coordinated the "online community village" (470 registered participants, 18 panelists, 8 moderators). Managed the website and provided reporting.

Monitoring & Evaluation Intern, Nouvelle-Aquitaine / 05/03/2020 - 05/06/2020 / Miarinarivo, Madagascar

Created a monitoring and evaluation system for the Agricultural and Rural Training Project in Itasy (FAR-Itasy). Developed and created indicators for project activities and objectives. Designed a tool for tracking information flow.

Executive Assistant, NGO "Stand Up 4 Elephants" / 01/09/2019 - 01/12/2019 / Chitwan, Nepal

Fundraising, public representation, social media management, website design, email management, volunteer recruitment coordination, and responsible for awareness-raising tourism visits.

Project Manager, Billère City Hall / 01/04/2018 - 01/04/2019 / Soavinandriana, Madagascar
Represented Billère, co-pilot, and treasurer of a Malagasy NGO. Drafted proposals for 3 donors. Managed a budget of €40,000. Coordinated logistics and finances for the construction of a water supply system serving 1,500 people.

Event Manager, FEMEN France / 01/01/2018 - 01/01/2018 / Bordeaux, Nouvelle-Aquitaine, France
Organized a public conference with FEMEN.

Quality Management Apprentice, Hutchinson / 01/12/2016 - 01/08/2017 / Chalette-sur-Loing, France
Developed a tool in Excel, coded in VBA, to reorganize and rehabilitate the digital library by referencing design defects.

Volunteer Firefighter, Loiret Fire Brigade / 01/06/2016 - 01/06/2017 / Neuville-aux-Bois, Loiret, France

Volunteer, "Les Jardins de l'Espoir" Association / 01/10/2014 - 31/10/2014 / Fiekena, Madagascar
Facilitated at the school and helped set up the media library.

EDUCATION AND TRAINING

01/09/2020 – 31/08/2021

MASTER 2 "PUBLIC ADMINISTRATION DIPLOMACY AND INTERNATIONAL RELATIONS" Institut de préparation à l'administration générale (IPAG) de Brest

Website <https://nouveau.univ-brest.fr/ipag/fr>

01/09/2020 – 31/08/2021

RNCP LEVEL 7 DIPLOMA "INTERNATIONAL PROGRAM MANAGER – HUMANITARIAN AND DEVELOPMENT" Iris Sup'

Level in EQF EQF level 7

01/09/2019 – 01/09/2020

MASTER 1 INTERNATIONAL RELATIONS IRIS Sup'

Website <https://www.iris-sup.org/>

01/09/2017 – 01/09/2018

BACHELOR'S DEGREE IN PROJECT MANAGEMENT FOR INTERNATIONAL SOLIDARITY AND SUSTAINABLE DEVELOPMENT (HONORS) Bordeaux Montaigne University

01/09/2015 – 01/09/2017

DUT QUALITY, INDUSTRIAL LOGISTICS AND ORGANISATION (QLIO) IUT Orléans

01/09/2013 – 01/09/2014

BAC STD2A (DESIGN) Charles peguy High School Orléans

LANGUAGE SKILLS

Mother tongue(s): **FRENCH**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	C1	C1	B2	C1	C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Microsoft Excel | Microsoft Word | Microsoft Powerpoint | Google Drive | Gmail | Google Docs | Skype | Adobe Premiere Pro | Gestion Wixsite | openstreetmap | Gestion Wordpress | KoBoToolbox | In Design | Photoshop | WordPress Web page management

DRIVING LICENCE

Driving Licence: B